



December 5, 2022

OFFICIAL MERGER NOTICE. PLEASE DISTRIBUTE AS NECESSARY.

Dear Valued Customers & Suppliers:

Effective **December 5, 2022**, Global Parts, Inc. (Global Parts) has merged with its corporate affiliate VSE Aviation, Inc., a Florida corporation, and has become part of the VSE Aviation, Inc. entity. We will continue to operate our business with the same structure, officers, personnel, account information, quality systems, FAA and EASA certifications and policies and procedures.

IMPORTANT:

Please update your systems accordingly. We are VSE Aviation, Inc.

Effective December 5th, Changes Apply to:

- | | |
|---|--|
| ▪ Name of Global Parts, Inc. | VSE Aviation, Inc. |
| ▪ Name/logo on all documents and forms | VSE Aviation, Inc. |
| ▪ Orders submitted after December 5 th | VSE Aviation, Inc. |
| ▪ US Tax ID Number | #59-0912770 |
| ▪ Global Parts email addresses | firstname.lastname@vseaviation.com |
| ▪ Sales email addresses | sales-augusta@vseaviation.com |
| ▪ Billing email addresses | invoices@vseaviation.com |
| ▪ "Remit To" email address | accounting-miami@vseaviation.com |
| ▪ Website | www.vseaviation.com |

NO CHANGES TO:

- | | |
|--------------------------------|--|
| ▪ CAGE Codes | ▪ Global Parts phone numbers, addresses |
| ▪ QMS System | ▪ Pre-existing Purchase Orders in our system |
| ▪ Your Global Parts contact(s) | |

ACTION: If you have not already done so, **please provide a new Sales Tax Exemption Certificate(s) for every Ship To state** by December 6th to ensure a seamless transition. Please [click here](#) to upload your Sales Tax Certificate(s).

We request that you distribute this message within your organization to ensure the necessary awareness. Thank you for your continued partnership. We look forward to working with you as **VSE Aviation, Inc.** in 2022 and beyond.

Regards,

Steve Farber
Director, Sales & Customer Service
VSE Aviation, Inc. (formerly GlobalParts.aero)



QUESTIONS AND ANSWERS

Existing & New Orders

1. What about my pre-existing purchase orders issued to Global Parts?

Any PO issued to Global Parts before the merger will be honored. Orders shipping on or after December 5, 2022 will reflect the VSE Aviation, Inc. entity. Further, any payments made after the merger should be made only to **VSE Aviation, Inc.**

2. Do I send my orders using the VSE Aviation, Inc. name?

Yes, please place orders with your legacy-Global Parts contact using the **VSE Aviation, Inc.** name.

3. Is there anything I need to do to keep my customer account current as part of the merger?

Yes, if you have not already done so, please provide a new Sales Tax Exemption Certificate(s) for every Ship To state by December 6th to ensure a seamless transition. Please [click here](#) to upload your Sales Tax Certificate(s). USA companies that do not provide a current Sales Tax Certificate will be charged sales tax beginning December 5, 2022. No sales tax will be charged to foreign entities.

Quality Assurance

4. Has the Quality Manual changed?

No, our QMS and QA Manual content remains the same. Only the legal entity name and logo for Global Parts have changed. The updated Quality Manual is available upon request.

5. Are all quality accreditations flowing to the VSE Aviation, Inc. entity? YES Is re-certification necessary? NO

6. Do manufacturer and supplier certs show traceability to Global Parts after December 5th? Yes, all previous certification received prior to the merger remain as Global Parts. You may continue to rely on manufacturer and supplier certs that reference the Global Parts entity after the merger. Going forward, certifications will show traceability to the VSE Aviation, Inc. entity.

7. How should I process RMAs?

RMAs should be processed with your legacy Global Parts representative. Products should be returned to the [address listed on the RMA confirmation form](#) and a credit will be available on your existing account. Our new Warranty / RMA form may be found at <https://www.vseaviation.com/distribution-augusta-rma-request/>.

Communications & Points of Contact

8. Will emails and websites change?

Yes, the new email format will be *firstname.lastname@vseaviation.com*. However, emails sent to existing Global Parts addresses after the merger will not be lost; they will automatically forward to the recipient for an intermediary period to allow time to update your contact records.

As of December 5th, our website is www.vseaviation.com.

9. Where should I send payments?

Payment should be issued only to **VSE Aviation, Inc.** to the address listed on your invoice. You may also contact accounting-miami@vseaviation.com. Attached are our new Remit To instructions.



A VSE Aviation Company



VSE Aviation, Inc.
Formerly GlobalParts.aero
Ph: +1.316.733.9240 • vseaviation.com
901 Industrial Road • Augusta, KS 67010 • USA

Remit the Appropriate Payments to the Following Addresses:

US CORPORATE ACH / EFT PAYMENTS

Bank Name: Citizens Bank
Account Name: VSE Aviation, Inc.
Account #: 6239361864
ABA Routing #: 036076150

US CORPORATE CHECK PAYMENTS

VSE Aviation, Inc.
Attn: Accounting Dept.
8578 NW 23rd Street
Miami, FL 33122

INTERNATIONAL & US CORPORATE WIRE PAYMENTS

Bank Name: Citizens Bank
Account Name: VSE Aviation, Inc.
Account #: 6239361864
ABA Routing #: 036076150
BIC / Swift Code: CTZIUS33

IMPORTANT:

***Payment is due net 30**

****Always return your remittance with your payments**

*****Make sure your project number is included**

Questions regarding your account?
Email: accounting-miami@vseaviation.com